

**CROOK COUNTY SCHOOL DISTRICT #1**  
**MINUTES of MEETING**  
**BOARD of TRUSTEES**

**CALL TO ORDER**

The regular meeting of the Board of Trustees of Crook County School District #1 was held in Sundance, WY, Wednesday, July 15, 2015, at the hour of 6:00 PM at Central Office.

**ROLL CALL**

The meeting opened with the following present: Vice-Chairman Keith Haiar; Trustees Don Clonch, Marlene Edwards, Rick Gill, Thayne Gray, Brian Marchant, Dena Mills, and Ken Rathbun. Trustee absent – Josie Pearson. Administrators present – Byron Stutzman, Superintendent.

**APPROVAL of MINUTES**

Motion was made by Trustee Gill and seconded by Trustee Mills to approve the minutes of the June 15 regular meeting and the minutes of the July 2 special meeting. Motion carried.

**ADOPTION OF AGENDA**

Motion was made by Trustee Mills and seconded by Trustee Rathbun to adopt the agenda. Motion carried.

**VISITORS**

Jason Moss, Moorcroft K-8 Principal, introduced the new Moorcroft K-8 Associate Principal, Brian Brandon. Mr. Brandon gave a summary of his previous jobs and teaching experience and expressed excitement to start his new job!

Vice-Chairman Haiar used this time to thank the following individuals for their service to the students of Crook County: Charles (Ted) Parsons III, Rosemarie Pearman, and Barbara (Teddi) Thomas. Because they were unable to attend tonight's meeting, their retirement plaques will be mailed.

**BUDGET HEARING**

Motion was made by Trustee Gray and seconded by Trustee Marchant to adopt the 2015-16 Budget Appropriation and Levy Resolution as presented by Pamela Garman, Business Manager. Motion carried. A copy of the 2015-16 budget is attached and becomes a part of these minutes.

**FINANCIAL**

Motion was made by Trustee Gray and seconded by Trustee Edwards to approve the financial reports as submitted. Motion carried.

**CONSTRUCTION**

Dale Buckingham, lead architect for the Moorcroft K-8 School, gave a progress report and answered questions from board members. It is anticipated that staff members will have access to their classrooms in the new building beginning Monday, August 3.

Tom Necklason gave a progress report on the new Sundance Elementary School project and answered questions from board members.

**BOCES & BOCHES**

No report.

**SPECIAL PROGRAMS**

No report.

**PRINCIPALS** No report.

**SUPERINTENDENT**

Byron Stutzman, Superintendent, informed board members

- He expects the Moorcroft admin team of Jason Moss and Brian Brandon to accomplish great things!
- He spoke to the issue of a district-wide instructional facilitator; funding requirements; and objectives.
- He thanked Brian Marchant and Dena Mills for attending the Crook County Commissioners meeting as representatives of the CCSD#1 Board of Trustees; he appreciates their continuing efforts
- He stated the Crook County Sheriff's department is sending an officer to the Alice (Alert Lockdown Inform Counter Evacuate) training in Cheyenne; this officer can then help with school district training
- He spoke about the national 2015 ECAA (Every Child Achieves Act), formerly called No Child Left Behind
- He informed board members of his plans for the week of July 27; he will attend Assessment Task Force meetings and take three vacation days

**CHAIRMAN** No report.

**OTHER** Trustee Rathbun asked to use this time to continue a discussion regarding water pressure concerns at the new Sundance Elementary building project. Tom Necklason provided additional information and answered questions.

**RECESS** Motion was made by Trustee Clonch and seconded by Trustee Gill to take a five-minute recess at 7:05 PM. Motion carried.

**REGULAR SESSION** Vice-Chairman Haiar called the meeting back into regular session at 7:12 PM.

**CONSENT AGENDA** Vice-Chairman Haiar asked if any board member or member of the audience would like an item removed from the Consent Agenda.

Trustee Rathbun asked to remove C.

Motion was made by Trustee Gray and seconded by Trustee Mills to approve the remaining items on the Consent Agenda (minus C).

To approve the bill listing and to issue warrants in payment thereof.

To approve the Use Agreement with Little Ones Preschool.

ITEM REMOVED

To approve extra-duty contracts for:

1. Paul Ormseth – Moorcroft .5 Extra Vocal and .5 Extra Instrumental
2. Ward Johnston – Moorcroft .5 Extra Vocal and .5 Extra Instrumental
3. Jennifer Linn – Moorcroft Cross Country Head Coach

To approve 2015-16 classified hiring:

1. Taylor Reinecke – Sundance Elementary part-time Early Literacy Para

2. Marcy Williamson – Sundance Secondary Admin Assistant
3. Janelle Peterson – Sundance bus Route Driver
4. Kristine Nelson – Moorcroft Bus Route Driver

To approve 2015-16 certified hiring:

1. Kenneth Merwin – Hulett School Business Teacher
2. Alyson Kopp – Moorcroft K-8 Special Education Teacher
3. Eric Thomson – Moorcroft High School Business Teacher

To approve the Dakota Bus Service 2015-16 Transportation Quote for the Colony Bus Route. Motion carried.

Motion was made by Trustee Rathbun and seconded by Trustee Gray to approve Bridges 2015 Summer School Hiring for Moorcroft kindergarten teachers, Evelyn Hernandez and Linda Fuller. Trustee Rathbun asked what the pay rate is for teachers and if this rate was set by the salary committee. The hourly rate of \$29/hour has been used for a number of years; it is an estimated amount (determined if a teaching salary would be paid hourly). Motion carried.

**VEHICLE  
LEASES**

Motion was made by Trustee Rathbun and seconded by Trustee Mills to approve 2015-16 vehicle leases with Sundance State Bank for three (3) 60-passenger 2016 Blue Bird buses and one (1) 2015 4x4 Ford Expedition. Motion carried.

**RECOGNITION** Crook County School Board members want to recognize the following for their performance or accomplishments:

- ✓ We appreciated receiving post cards, from FCCLA students, which were mailed from their national convention in Washington, DC!
- ✓ Thank you, Pam Garman, for your hard work on the budget!
- ✓ Thank you, Tom Necklson, for your hard work as owner rep on the Moorcroft and Sundance building projects!

**DISCUSSION** None.

**EXECUTIVE  
SESSION**

Motion was made by Trustee Rathbun and seconded by Trustee Clonch to go into executive session at 7:21 PM to discuss personnel issues and land acquisition. Motion carried.

**REGULAR  
SESSION**

Vice-Chairman Haiar called the meeting back into regular session at 9:05 PM.

**ADJOURN-  
MENT**

Motion was made by Trustee Marchant and seconded by Trustee Mills to adjourn the meeting at 9:06 PM. Motion carried.

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Chairman

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Clerk