

**CROOK COUNTY SCHOOL DISTRICT #1**  
**MINUTES of MEETING**  
**BOARD of TRUSTEES**

**CALL TO ORDER**

The regular meeting of the Board of Trustees of Crook County School District #1 was held in Sundance, WY, Monday, June 20, 2016, at the hour of 6:00 PM at the central office.

**ROLL CALL**

The meeting opened with the following present: Chairman Brian Marchant; Trustees Marlene Edwards, Rick Gill, Thayne Gray, Keith Haiar, Josie Pearson, and Ken Rathbun. Trustees absent – Don Clonch and Dena Mills. Administrators present – Mark Broderson, Superintendent, and Teresa Brown, Director of Curriculum.

**APPROVAL of MINUTES**

Motion was made by Trustee Pearson and seconded by Trustee Edwards to approve the minutes of the May 31 special meeting. Motion carried. Motion was made by Trustee Rathbun and seconded by Trustee Gill to approve the minutes of the last regular meeting. Motion carried.

**ADOPTION OF AGENDA**

Motion was made by Trustee Haiar and seconded by Trustee Gray to adopt the agenda. Motion carried.

**VISITORS**

No visitors asked to address the board.

**FINANCIAL**

Motion was made by Trustee Gray and seconded by Trustee Gill to approve the financial reports as submitted. Motion carried.

**CONSTRUCTION**

Tom Necklason, owner rep, gave a progress report on the new Sundance Elementary School project; the Moorcroft HS retaining wall project; and the Moorcroft outdoor track. Trustee Pearson said the new SE playgrounds looks great. Trustee Rathbun asked about the cost for a City of Sundance building permit for the new athletic field/football complex.

**BOCES & BOCHES**

No reports.

**SPECIAL PROGRAMS**

Teresa Brown, Director of Curriculum, reported about the excellent Project Lead The Way training she attended at the University of Colorado Springs; said summer school is wrapping up, while the 21<sup>st</sup> century program is starting up – the purpose of the 21<sup>st</sup> century program is to expand the summer experience for students; and went over MAP data.

**PRINCIPALS**

No reports.

**SUPERINTENDENT**

Mr. Broderson spoke about

- ✓ progress on the Sundance football field/athletic complex
- ✓ the school district's endeavor to purchase adjacent land to the Moorcroft schools

- ✓ the Crook County Commissioner's meeting he attended where he answered questions about construction of the new school and conditions of adjacent roads during the county fair
- ✓ hopefully, there will be a punch list for several of the rooms at the new Sundance Elementary this Wednesday
- ✓ 150 students are enrolled in summer school throughout the district
- ✓ he attended Ag in the Classroom activities in Hulett last week and received good feedback from teachers in attendance; they enjoyed the day
- ✓ he asked board members to look at the new MHS greenhouse; it was funded through a CTE mini grant
- ✓ Teresa Brown thanked Tuffy Petersen for a great job constructing the MHS greenhouse; she also thanked school board members and Mr. Broderson for allowing Ag in the Classroom activities to be held at the Hulett School; participants were impressed with the learning opportunities for students; she also recommended YouTube videos of Bruce Vincent, the evening speaker; Teresa would like to have Mr. Vincent return to the district and speak to students

**CHAIRMAN** No report.

**CONSENT  
AGENDA**

Chairman Marchant asked if any board member would like an item removed from the Consent Agenda.

Trustee Rathbun asked to remove Item L.

Trustee Gray asked to remove Item M.

Trustee Gill asked to remove Item N.

Motion was made by Trustee Rathbun and seconded by Trustee Gray to approve the remaining items of the Consent Agenda, minus Items L, M, and N.

To approve the bill listing and to issue warrants in payment thereof.

To approve the declaration of intent for CCSD#1 to participate in all federally funded programs.

To approve the superintendent's bond for 2016-17.

To set 2016-17 petty cash amounts:

Central Office	\$1200	
Sundance Secondary	\$ 350	
Sundance Elementary	\$ 150	
Sundance Community Ed	\$ 25	
Moorcroft Secondary	\$ 350	
Moorcroft Elementary	\$ 200	
Moorcroft Community Ed	\$ 25	
Hulett School	\$ 350	
Hulett Community Ed	\$ 25	TOTAL: \$2,675

To approve 2016-17 Tech Support Service Agreements with Golden West:

1. Platinum Backup Solution
2. Monitoring & Management Services

To approve the resignation of:

1. Kathy Daves – Sundance Bus Route Driver

To approve hiring for the 2016-17 school year:

1. Kameryn Towell – Moorcroft K8 Special Education Teacher
2. Robert Scott Gillis – Sundance Secondary English Teacher
3. Karen Mixon – Hulett School Nurse
4. Valerie Sweeney – Moorcroft HS Part-time Custodian
5. Lisa Fletcher – Sundance Elementary Special Education Para

To approve 2016 summer school hiring:

Josh Willems	Kylie Bears	Darlene Hartman-Hallam
Taylor Penning		

To approve 2016 Kindergarten Camp hiring:

Marti Brown	Shawna Fischbach	Linda Cote
Sharon Bailey	Jerlyn Marchant	Lindsay Hansen

To approve payment of Summer Curriculum Mapping stipends for:

Sharon Bailey	Linda Cote	Shawna Fischbach
Mason Neiman	Rebecca Maupin	Tom Maupin

To approve 2016-17 instructional facilitator hiring:

Linda Wolfskill	Darlene Hartman-Hallam	Toni Neiman
Josh Willems (.5)	Angie Butts	Karen Disney
Blake Hunkins	Mason Neiman	Stephanie Grubb

To approve 2016-17 technology instructional facilitators:

Josh Willems (.5)	Kenneth Merwin (.5)	Lindsay Hansen
Mary Jayne Jordan		

To approve 2016-17 district-wide special education facilitators:

Lisa Richter	Julie Stephany
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ITEM REMOVED.

ITEM REMOVED.

ITEM REMOVED.

To approve 2016-17 special education related services contracts with:

1. Belle Fourche School District #9-1 (2 contracts)

Motion carried.

Motion was made by Trustee Gray and seconded by Trustee Pearson to approve a 2015-16 extra-duty contract for Victoria Cross as Sundance JH Track Coach. Superintendent Broderon was asked why this recommendation was made after the season ended; he explained that it was to correct an oversight which occurred during the transition between the two SHS building principals. Motion carried.

Motion was made by Trustee Gray and seconded by Trustee Gill to approve 2016 summer extra-duty contracts for:

1. Dusty Petz – Moorcroft HS Summer FAST Program Instructor

2. Eric Thomson – Moorcroft HS Summer FAST Program Instructor
  3. Stephen West – Sundance Secondary Summer Music
- Trustee Gray asked if the FAST weightlifting program is also offered in the other two towns; currently it is not. Motion carried.

**EXECUTIVE SESSION**

Motion was made by Trustee Rathbun and seconded by Trustee Gill to go into executive session at 6:30 PM to discuss personnel. Motion carried.

The executive session ended at 7:08 PM.

**REGULAR SESSION**

Chairman Marchant called the meeting back into regular session at 7:15 PM.

**CONSENT**

**AGENDA (cont)** Motion was made by Trustee Haiar and seconded by Trustee Gill to table 2016-17 Sundance Secondary extra-duty contracts. Motion carried.

**VISITOR**

Ashley Idler, Sundance patron, informed board members there are individuals in Sundance who wish to turn central office into a community rec center when the school district vacates the building. She asked board members to consider this option instead of demolishing the building. Chairman Marchant suggested Mrs. Idler meet with Superintendent Broderson at a later date to discuss options.

**TERMINATION** As recommended by the superintendent, motion was made by Trustee Pearson and seconded by Trustee Gray to terminate classified employment of Heather Reynolds. Motion carried.

**SABBATICAL** As recommended by the superintendent, motion was made by Trustee Gray and seconded by Trustee Rathbun to accept the resignation of Renee Brazil as district-wide occupational therapist and to deny her request for a sabbatical. Motion carried.

**LUNCH PRICES** As recommended by the superintendent, motion was made by Trustee Rathbun and seconded by Trustee Gill to increase K-12 student lunch and breakfast prices by \$.05 each.

2016-17 lunch & breakfast prices:

Students K-12	lunch	\$2.60	breakfast	\$1.75	milk	\$.25
Adults	lunch	\$5.00	breakfast	\$4.00	milk	\$.30

Motion carried.

**TEACHERAGE RENTALS**

As recommended by the superintendent, motion was made by Trustee Haiar and seconded by Trustee Gill to approve teacherage rental rates for 2016-17:

	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>
Moorcroft 3 bedroom:	\$375	\$425	\$475
Moorcroft 2 bedroom	\$325	\$375	\$425
Mobile homes	\$375	\$425	\$475
Hulett house	\$500	\$550	\$600

These amounts remain the same as last year. Occupancy in district housing is limited to three years. Motion carried.

**POLICY**

As recommended by the superintendent, motion was made by Trustee Gill and seconded by Trustee Pearson to approve proposed revisions to Policy IKF – Graduation Requirements. Discussion was held about the changes.

Superintendent Broderson said the revisions were made to match WDE requirements. Motion carried. A copy of the policy is attached and becomes a part of these minutes.

**HANDBOOKS** As recommended by the superintendent, motion was made by Trustee Haiar and seconded by Trustee Gill to approve revisions to the 2016-17 elementary and secondary student handbooks as presented. Motion carried.

**RECOGNITION** Thanks to Superintendent Broderson for the weekly notes; they are full of information and much appreciated.

**DISCUSSION** Superintendent Broderson asked board members to consider a parent's request for maintenance for isolated pupils. Maintenance is a flat monthly rate instead of a daily mileage rate to drive to the nearest bus stop. \$700 per month was suggested, with only those families who received more than that amount each month, on the average, to be eligible. Chairman Marchant asked Superintendent Broderson to add this topic to the July agenda so action can be taken.

**ADJOURN-  
MENT** Motion was made by Trustee Gill and seconded by Trustee Rathbun to adjourn the meeting at 7:43 PM. Motion carried.

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Chairman

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Clerk

# Graduation Requirements

IKF

Graduation requirements are based on a system of Carnegie units of credit earned in grades 9 through 12 and proficiency as measured by the district's) assessment system. A minimum of 24 units of credit will be required for high school graduation. Credit requirements are as follows:

## Carnegie Unit Requirements

- 4 Units of **English**
- 3 Units of **Math**
- 3 Units of **Science**
- 3 Units of **Social Studies**. Students must satisfactorily pass an examination on the principles of the United States Constitution and the Wyoming State Constitution. (W.S. 21-9-102)
- 2 Units of **Physical Education and Health**. One unit must be obtained in a regular P.E. and health class. One-fourth credit may be earned for participation in varsity sports and will be limited to a total of one unit of credit.
- 1 Unit of **Computer Applications**
- 1 Unit of **Fine Arts**
- 1 Unit of **Foreign Language**
- 6 Units of **Electives**

## District Assessment System

The district's) assessment system is based on student performance standards in the nine content areas (language arts, math, science, social studies, foreign language, PE, health, fine and performing arts, and career/technical education.)

## Other Graduation Information

- Students who wish to take courses not offered in the district curriculum, which includes on-line classes and WEN video classes, or who need a course or courses to graduate, will be permitted to enroll in non-district classes and/or WEN video classes approved by the principal. Two units of non-district credit may be used to meet graduation requirements.
- College courses, with the approval of the principal, may be approved for high school credit.
- Transfer students entering the Crook County High Schools must meet the required course regulations of the district in order to graduate. Other graduation requirements may be waived by the Board if, upon evaluation by the principal of the transcript and the previous School's graduation requirements, the time element is such that the student cannot feasibly complete the district requirements and graduate in their normal class year.
- The Board reserves the right to waive any of the above requirements in cases of extenuating circumstances.

Legal References: W.S. 21-3-110(a)(xv)  
W.S. 21-9-101

Adopted: March 16, 1989  
Revised: June 18, 1998  
Revised: September 19, 2000  
Revised: April 18, 2002  
Revised: August 15, 2002  
Revised: January 15, 2004  
Revised: December 16, 2013

Revised: September 20, 2010  
Revised: November 16, 2015  
Revised: June 20, 2016